

ACCOMMODATION SERVICE

PREFACE SUMMER CLOSURE OF UNIVERSITY RESIDENCES

As stipulated in the notice of competition for the awarding of benefits for the academic year 2025-2026, the ALiSEO Residences will close for the summer break on 31 July 2026 (with the exception of the Residences Milano Terminus and Marinelle where the closure is scheduled for 24 July 2026) and, consequently, students must vacate the residences by that date.

NOTE:

For all accommodated students, including those applying for the summer accommodation, it is not possible to leave luggage in the residences during the closure period.

PROVISIONS FOR SUMMER ACCOMMODATION 2026

ALiSEO provides 70 accommodation places for students awarded a scholarship for the for the academic year 2025-2026 for the summer period at the University Residences Milan Terminus and Marinelle.

In addition to the above-mentioned students and only in case of vacancies, students allotted in the residences during the academic year 2025-2026 as students with fee or affiliated students may also apply for the summer accommodation.

The staying in the residences for the summer period has been identified between August 1st 2026 until September 15th 2026.

In order to apply for the summer accommodations you must fulfill all the following requirements:

- be a scholarship winner for the academic year 2025-2026 already allotted at the Residences managed by ALiSEO or be allotted as student with fee or affiliated during the academic year 2025-2026;
- have acquired a minimum of 15 credits on the date of application (ONLY credits regularly registered on the online university register for the 2025-2026 academic year will be taken into consideration, CREDITS EARNED FROM 01/09/2025 TO THE DATE OF SUBMISSION OF APPLICATION);
- motivate their request when completing the application related to the right to education.

The staying in the accommodation is on payment at the fixed rate of € **300,00**; fees must be paid at the time of entry into the summer accommodation through the PagoPA platform, accessing directly from the Student Desk (from July 27th, 2025 til July, 30th 2025).

Assignment Criteria

Accommodation places are assigned, within the limits of the available places mentioned above, with the following priorities:

1. scholarship winners and disabled students with a disability rating of more than 66% and students under international protection;
2. year seniority at the University of Genoa or at the Ligurian AFAM Institutions;
3. acquired number of credits;
4. students accommodated at ALiSEO University Residences with fee or affiliated for the a.y. 2025-2026.

Submission of Applications

Students must submit the request for summer accommodation, using the appropriate form downloadable from ALiSEO's institutional website www.aliseo.liguria.it.

The application must be submitted, under penalty of exclusion from the benefit, by email to the e-mail address **protocollo@aliseo.liguria.it from June 8th 2026 at 8.00 a.m. until June 30th 2026 at 12.00.**

NOTE:

Students must mandatorily choose one of the following options in the application:

- request for summer accommodation for needs related to the right to study;
- request for summer accommodation for part-time collaboration activities at ALiSEO services.

Please note that the following documents must necessarily be attached to each request (in PDF format):

- copy of a valid identity document (for identity card a copy is required front/back copy); Non EU students must send the copy of the passport and the permit of stay;
- duly signed information notice on the processing of personal data (Annex 1);
- self-certification attesting the exams taken using the form downloadable exclusively from the student desk from Unige website;

In the absence of one or more of the documents listed above, the application will not be considered valid and the benefit will therefore not be granted.

Checks on self-certifications under Presidential Decree 445/2000

ALiSEO carries out the necessary verifications to ascertain the truthfulness of what is declared in the application. If untruthful declarations are found, the student is debarred from the benefit.

Methods of communication

Any communication, including any change in the ranking list, is made to the e-mail address indicated on the ALiSEO student desk. Such communications have legal value for all purposes and are considered valid even if the email address is not correct.

Further grounds for exclusion

Students who are not allowed to apply:

- students in arrears with the Agency who have not regularised their position;
- students who have been subject to the disciplinary sanctions of suspension (for more than 3 months) or revocation or who have been disqualified from receiving accommodation.

Results publication

The list of the admitted students shall be published, except in cases of force majeure, by July 10th 2026 on the institutional ALiSEO website.

Students who, after the publication of the ranking list, wish to withdraw, in order not to incur the payment (€ 300.00), must give notice by writing to the email address protocollo@aliseo.liguria.it, no later than 17/07/2025. Please note that any debts accrued towards the Agency are also considered for the possible participation in the Notice for the Benefits a. y 2026/2027.

Use of the accommodation

Staying in student residences during the summer period is always regulated according to the Provisions on Student Residences available on the ALiSEO institutional website.

Please also note that, during the summer period, the linen supply and change service at the university residence will be suspended.

It is specifically recalled that accommodations must be left in hygienic conditions certified by a person appointed by the Agency. Otherwise the amount of € 50,00 will be charged as reimbursement for cleaning costs.

Privacy Notice regarding the processing of personal data provided in accordance with Articles 13 and 14 of Regulation (EU) 2016/679 — Provisions for summer accommodation 2026

1. Data Controller

The Data Controller is ALiSEO — Agenzia Ligure per gli Studenti e l'Orientamento, with its registered office in Genoa, Via San Vincenzo 4, postcode 16121, in the person of its current legal representative (hereinafter also referred to as the 'Data Controller' or 'Agency'). The Data Controller can be contacted at the following details: switchboard +39 010 24911; email address dpo.privacy@aliseo.liguria.it; certified email address direzione@pec.aliseo.liguria.it.

2. Data Protection Officer

The Data Controller, in compliance with Article 37 of the Regulation, has appointed a Data Protection Officer (DPO) in the person of Sofia Piermattei, who may be contacted, including for the exercise of the data subject's rights referred to in Articles 15 et seq. of the GDPR, at the following contact details: email address privacy@wslegal.it; or, by post, at the address 'DPO c/o ALiSEO, Via San Vincenzo 4, 16121 Genoa'.

3. Categories of personal data processed

The following categories of personal data are processed in connection with the procedure for allocating summer accommodation. These are collected directly from the data subject at the time of submitting the application or, where necessary, from third-party public bodies as part of statutory checks: personal and identification details (first name, surname, date and place of birth, tax code) contact details (place of residence, address, telephone number, email address); details of a valid identity document; details of university studies (student registration number, university or higher education institution of enrolment, year of study, exams taken, credits earned, and any enrolment in curricular or extracurricular work placements); data relating to financial and asset status, to the extent relevant for the purposes of allocation priorities; data relating to the status of scholarship recipient, fee-paying student or student under a special agreement. Specific categories of personal data within the meaning of Article 9 of the Regulation may also be processed, where provided by the data subject or acquired during the preliminary investigation, namely data revealing health status (with reference to a disability with a degree of disability equal to or greater than 66%) or data relating to the status of beneficiary of international protection or origin from countries included in the list of low-income countries, as these are relevant factors for determining the priorities for the allocation of accommodation.

4. Purposes of processing

Personal data is processed for purposes relating to the management of the procedure for allocating summer accommodation at the ALiSEO University Halls of Residence, and in particular: (i) the receipt, preliminary examination and assessment of the application for allocation; (ii) verification of compliance with the admission requirements and priority criteria set out in the Regulations; (iii) drawing up, approving and publishing the ranking list of eligible applicants, as well as managing any subsequent reallocations; (iv) management of the contractual relationship following allocation, including obligations relating to the payment of the flat-rate fee via the PagoPA platform; (v) verification of the accuracy of the self-certification declarations and affidavits made pursuant to Articles 46 and 47 of Presidential Decree No. 445 of 28 December 2000; (vi) management of institutional communications with data subjects; (vii) fulfilment of the legal, regulatory and contractual obligations incumbent upon the Agency, including obligations relating to transparency, anti-corruption, public accounting and document retention; (viii) protection of the Data Controller's rights in and out of court.

5. Legal basis for processing

The legal basis for processing is found, pursuant to Article 6(1)(e) of the Regulation, in the performance of a task carried out in the public interest by the Data Controller, as defined by the applicable national and regional legislation on the right to university education, specifically Law No 390 of 2 December 1991, No. 390 and Legislative Decree No. 68 of 29 March 2012, as well as by the Regional Law of Liguria No. 15 of 8 June 2006, as amended, governing the regional system of measures for the right to university education, and by the law establishing ALiSEO and the relevant implementing regulations. With regard solely to the specific categories of data referred to in Article 9 of the Regulation, processing is permitted pursuant to Article 9(2)(g) of the same Regulation, as it is necessary for reasons of substantial public interest on the basis of Union and national law, pursuant to Article 2-sexies of Legislative Decree No. 196/2003, with specific reference to activities aimed at the application of the regulations concerning the granting, payment, modification and revocation of financial benefits, concessions, grants, other emoluments and authorisations. The processing is also based, where applicable, on the fulfilment of a legal obligation to which the Data Controller is subject, in accordance with Article 6(1)(c) of the Regulation, with particular regard to obligations relating to administrative documentation, anti-money laundering, transparency and the prevention of corruption.

6. Nature of the provision of data and consequences of refusal

The provision of personal data, including the signing of the declaration confirming that you have read this privacy notice, is mandatory for the purposes of participating in the procedure for the allocation of summer accommodation; any refusal, whether total or partial, to provide the requested data, or the provision of incomplete, inaccurate or untrue data, will make it impossible for the Data Controller to process the application and, consequently, exclusion from the procedure, with forfeiture of the benefit, without prejudice to any further consequences provided for by law — notably the penalties referred to in Articles 75 and 76 of Presidential Decree No. 445/2000 in the event of false declarations.

7. Methods of processing

Processing is carried out primarily using electronic and automated means and, where necessary, with the support of paper-based records, in accordance with procedures strictly related to the purposes set out above and, in any event, in such a way as to ensure the security, integrity and confidentiality of the data. The Data Controller has adopted appropriate technical and organisational measures, in accordance with Articles 25 and 32 of the Regulation, to protect personal data against the risk of destruction, loss (including accidental loss), alteration, unauthorised disclosure or unauthorised access, in accordance with the principle of data protection by design and by default. Processing operations are carried out by the Data Controller's staff who are specifically authorised and trained in accordance with Articles 29 of the Regulation and 2-quaterdecies of Legislative Decree No. 196/2003, and who are bound by confidentiality obligations, or by third parties acting as data processors in accordance with Article 28 of the Regulation, pursuant to a specific appointment document containing binding instructions for the correct and lawful processing of data. No automated decision-making processes, including profiling, are adopted, in accordance with Article 22 of the Regulation.

8. Categories of recipients

Within the limits relevant to the purposes set out in paragraph 4 above, and in accordance with the principles of relevance and data minimisation, personal data may be disclosed to the following categories of entities, acting as independent data controllers or data processors: the Region of Liguria; the University of Genoa and Ligurian AFAM institutions; the Ministry of Universities and Research; the Ministry of the Interior; Ministry of Defence; the Revenue Agency and the Guardia di Finanza, in the context of checks on self-certifications; the National Association for Bodies Promoting the Right to Education (ANDISU); judicial, public security and supervisory authorities, where the legal conditions are met; public or private entities authorised to access the data for

control, statistical or research purposes, within the limits permitted by current legislation. The data may also be disclosed to providers of IT services, document management services, certified email services, technical support, legal and tax consultancy, and payment services (with particular regard to the PagoPA system managed by PagoPA S.p.A. and the Agency's Technology Partner), as well as services related to the management of University Halls of Residence, duly appointed as data processors pursuant to Article 28 of the Regulation. The updated list of data processors is available at the Data Controller's registered office and may be requested by contacting the Data Protection Officer using the contact details provided in paragraph 2. The data will not be disclosed, except in cases where the ranking list is published on the Agency's official website, where such publication is required by current legislation on administrative transparency and within the limits of what is strictly necessary to achieve the purposes laid down by law, in accordance with the principles of relevance, necessity and data minimisation established by the Data Protection Authority in the "Guidelines on the processing of personal data, including data contained in administrative records and documents, carried out for the purposes of publicity and transparency on the web".

9. Transfer of data to third countries

Personal data is processed within the European Union and the European Economic Area. As a general rule, no data is transferred to third countries or international organisations. Should a transfer outside the EEA become necessary for technical or organisational reasons relating to the use of IT service providers, such transfer will take place exclusively where there is an adequacy decision by the European Commission pursuant to Article 45 of the Regulation, or on the basis of appropriate safeguards pursuant to Article 46 of the same Regulation — notably standard contractual clauses adopted by the European Commission by Implementing Decision (EU) 2021/914 — accompanied, where necessary, by additional technical, contractual and organisational measures, in accordance with Recommendation 01/2020 of the European Data Protection Board.

10. Conservation period

Personal data is retained for the period strictly necessary to fulfil the purposes for which it was collected and, in any event, in accordance with the retention periods laid down by current legislation, the Retention Schedule (disposal schedule) adopted by the Agency, and any guidelines issued by the Liguria Region and the relevant Ministry. In general, and unless otherwise determined by the aforementioned bodies, data relating to the procedure for the allocation of summer accommodation are retained for a period of ten years from the conclusion of the administrative procedure.

Once this period has elapsed, the data will be erased or made irreversibly anonymous, without prejudice to the possibility of retention for further periods, pursuant to Article 5(1)(e) of the Regulation, for archiving purposes in the public interest, for scientific or historical research or for statistical purposes, as well as for the defence of a right of the Data Controller in legal proceedings, within the ordinary limitation periods provided for by the Civil Code.

11. Rights of the data subject

The data subject is entitled to the rights set out in Articles 15 to 22 of the Regulation, and in particular: the right to obtain from the Controller confirmation as to whether or not personal data concerning him or her are being processed and, where that is the case, to obtain access to those data together with the information referred to in Article 15 of the Regulation (right of access); the right to obtain the rectification of inaccurate data, as well as the completion of incomplete data (Article 16); the right to erasure of data in the cases provided for in Article 17 (right to be forgotten); the right to obtain restriction of processing in the circumstances referred to in Article 18; the right to data portability in the cases and within the limits set out in Article 20; the right to object at any time, on grounds relating to your particular situation, to the processing of personal data based on the performance of a task carried out in the public interest, pursuant to Article 21. The aforementioned rights may be exercised by means of a written request addressed to the Data Controller or the Data

Protection Officer, at the contact details indicated in paragraphs 1 and 2 of this policy. The Data Controller will respond to the data subject without undue delay and, in any event, within one month of receiving the request, in accordance with Article 12(3) of the Regulation; this period may be extended by a further two months, where necessary, taking into account the complexity and number of requests, with a reasoned explanation provided to the data subject within one month of receiving the request. In any event, the data subject retains the right to lodge a complaint with the Italian Data Protection Authority, with headquarters in Rome, Piazza Venezia 11, postcode 00187 (www.garanteprivacy.it), pursuant to Article 77 of the Regulation, or to bring the matter before the competent judicial authority pursuant to Article 79 of the same Regulation, should they consider that the processing concerning them infringes the applicable data protection legislation.

12. Changes and updates to this policy

The Data Controller reserves the right to make changes to this policy at any time, notifying data subjects by publishing the updated version on the Agency's official website (www.aliseo.liguria.it), within the section dedicated to housing services. Data subjects are therefore invited to consult this section periodically in order to check for any changes to the rules governing the processing of personal data.