

PROVISIONS FOR THE FIGHT AND CONTAINMENT OF THE SPREAD OF THE COVID-19 VIRUS IN THE UNIVERSITY RESIDENCES OF ALISEO

Aliseo adopts this document for the management of university residences for the a.y. 2020/2021 with regard to the current health emergency to fight and contain the spread of the COVID-19 virus. All university residences users of ALISEO are obliged to adopt the personal hygiene precautions foreseen in this document and, in any case, those foreseen by the Ministry of Health or other competent Institution. These provisions refer to the "guidelines for the regulation of measures to fight and contain the spread of the Covid-19 virus in university residences", proposed by ANDISU (National Association of bodies for the right to university study), approved by the Conference of Regions and Autonomous Provinces on 6 August 2020 and adopted by the Liguria Region with its ordinance n.52/2020 of 8 August 2020.

Access to residences

Access to the residences is granted only to assigned students, in addition to ALISEO operators and external operators authorised by the institution.

The assignee student who enters the university residence **for the first time** must:

1. sign the **self-declaration** relating to entry into the residence and, if coming from a country where self-isolation is required, also Annex A.
2. If the student is a citizen of a non-EU country, **he/she must show his/her passport** in order to be able to return to the residence, in order to allow us to verify the dates of departure from abroad and arrival in Italy. For people whose entry into Italy is not subject to the possession of a passport, the date of arrival in Italy is supposed to be the date of presentation in residence, unless a different one is documented.
3. be in possession of a **certificate of virus negativity (swab or serological)** carried out in Italy no later than 72 hours before the day of entry. For those who have difficulty in obtaining the certificate, Aliseo gives the possibility to carry out the serological test free of charge before entering the residence in our facilities: in this case, the student concerned must inform us by e-mail of the request to carry out the test and Aliseo will indicate the place and time of the appointment for the test. The certificate will be issued on the same day of the test.

Once the student has entered the residences, he/she must always observe the social distance of at least 1 metre, wearing, if the distance is not temporarily possible, appropriate respiratory protection (covering nose and mouth through a mask), and always observing the instructions regarding frequent hand washing.

Temporary exit from the residence

In case of temporary absence for one or more nights it is always necessary to inform the concierge of your departure, sending an e-mail indicating the expected date of return. Upon return, the guest must check and then declare that they do not present any symptoms of respiratory infection (e.g. fever, tiredness, dry cough, non-allergic cold), by signing the appropriate form at the concierge's desk.

Presence of symptoms related to COVID-19

The most common symptoms of **COVID-19** are: **fever $\geq 37.5^{\circ}\text{C}$** and chills, coughing recently, breathing difficulties.

Thermo scanners have been installed at the entrance of the main university residences to measure body

temperature. Each student is required to check his or her own temperature every time he or she enters the residence.

Should the student have a temperature above 37.5 degrees, he must stay in his room and inform the residence contact person and contact 112.

In structures where there is no thermal scanner, the student is required to check independently the presence of flu symptoms and to inform the contact person of the residence if the temperature is higher than 37.5 degrees.

How to use the rooms and/or the bed in single or double rooms.

1. It is necessary to maintain, in terms of social distancing, a distance of at least 1 metre between those present in the rooms.
2. In the case of rooms with more than one bed, the arrangement of the furniture has been modified so as to ensure maximum distance between students' heads during rest, it being understood that the minimum distance is 1 metre.
3. All opportunities for grouping should be avoided even within individual flats.
4. If the safety distance cannot be temporarily respected, it will be necessary to provide appropriate respiratory protection (covering the nose and mouth through a mask).
5. Each guest must often ventilate the rooms by opening them several times a day.
6. Each guest must keep his or her room sanitised both in the horizontal surfaces and in the furnishings using, according to the Ministry of Health's instructions, alcohol-based or chlorine-based products.
7. If shared refrigerators are used, students must keep their own food separate from that of others and store it in closed containers.

Toilets serving multiple rooms and/or flats

1. Every student who enters the bathroom, after any use, must clean the surfaces of the used sanitary ware with special disinfectant detergents, always wearing gloves during cleaning.
2. Each student must not leave personal items such as toothpaste, toothbrush, razors, scissors, clothes, linen, towels, brushes, etc. in the bathroom.
3. Each student must provide personal toilet paper.
4. The floors of the room must be washed daily using a solution of water and sodium hypochlorite (bleach).
5. Each student must encourage the continuous exchange of air in the bathroom, leaving the windows open as much as possible.
6. Access to the toilets is only allowed to one user at a time.

Common spaces

Aliseo ensures cleanliness according to the standards in use in the various structures and periodic disinfection of the rooms, environments and common areas.

Access and use of the premises and common areas indoors is not possible if you are without protection of the respiratory tract (by covering the nose and mouth with a mask).

For the following spaces (in alphabetical order) the following guidelines have been identified:

Cafeterias and refreshment areas: in these areas it is always compulsory to avoid interference between users and maintain a social distance of more than one metre.

In any case, the following conditions must be respected:

- Due to the size of the premises, each residence has defined the maximum number of users that may be present at the same time in order to avoid crowds that do not guarantee minimum safety distances;
- Users will only be able to stop for the time necessary for the supply of the products;
- Respiratory protection is mandatory (cover nose and mouth with a mask).
- In the case of shared refrigerators, students must keep their food separate from that of others and store it in closed containers.

Hallways: In the hallways it will be essential to protect the respiratory tract (covering nose and mouth with a mask), maintaining safety distances.

Kitchens: In order to protect the health of resident students, the shared kitchens are closed. If shared refrigerators are available, students should keep their own food separate from that of others and store it in closed containers.

Self-service laundry: the laundry service is allowed individually to avoid groupings and to ensure proper cleaning and disinfection. Washed clothes may not be left in the common areas and must be returned to the assigned rooms.

External areas: it is permitted to use external areas, if present, such as courts or courtyards. In order to avoid gatherings, in addition to the minimum distance of 1 metre, the maximum number of students indicated by appropriate signs near the outdoor areas must be respected.

Study room inside the residences: The use of the study rooms inside the residences is allowed only to the residents of the structure in respect of the distance between the seats arranged for each structure. It is absolutely forbidden to change the arrangement of chairs and tables or remove signs. It is always necessary to protect the respiratory tract (cover nose and mouth with a mask).

Regulations for the use of lifts and hoists for the disabled persons

1. The use of lifts or hoists is limited to cases where it is strictly necessary: in such circumstances, use will only be permitted to one user at a time.
2. Aliseo guarantees the periodic sanitation of the internal and external surfaces of the lift systems, including call buttons.

Sanctions

1. All university residences service assignees are required to comply with the obligations and provisions set out in this document aimed at providing a support to the measures issued by the Government on the containment of contagion by Covid 19.

2. Anyone who violates these provisions shall be subject, depending on the case in question, to the sanctions provided for in the provisions for university residences or written reprimand; suspension from the benefit of housing (from one to six months); revocation of the benefit of housing; revocation of all benefits.

SELF-DECLARATION IN ACCORDANCE WITH ARTICLES. 46 AND 47 D.P.R. NO. 445/2000

The undersigned _____

Assignee of accommodation at the university residence of _____

Taking into account the provisions for university residences and the provisions for fighting and containing the spread of the COVID-19 virus in ALISEO university residences

DECLARES

UNDER ITS OWN RESPONSIBILITY, AWARE OF THE PENAL CONSEQUENCES ENVISAGED IN CASES OF FALSE DECLARATIONS (D.P.R. 28 DECEMBER 2000, NO. 445):

- that he is not subject to quarantine or that he has not tested positive for COVID-19 (except for movements ordered by the Health Authorities);
- that he has not been and has not been in transit in the last 14 days in one of the countries for which the self-isolation is foreseen and which can be found by visiting the web page of the Italian Ministry of Foreign Affairs;
- that he has not been in one of the following countries in the last 14 days: Spain, Croatia, Malta, Greece;
- that he has performed a swab or serological test in Italy on at, the outcome of which is negative.

Please note: if you come from a country that provides self- isolation, you must also complete Annex A.

ALSO DECLARES

Questions referred to the declarant in the last 14 days		
Conditions that individually preclude entry into University Residence	yes	no
He has or has had body temperature $\geq 37.5^{\circ}\text{C}$		
He had contact with COVID-19 positive people		
He had one of these symptoms in the last 14 days:		
throat pain		
coughing and/or breathing difficulties		
nasal obstruction		
muscle tiredness/pain		
diarrhoea and/or vomiting		
alteration of tastes and smells		

to be informed that the above mentioned personal data are required by the provisions in force for the purposes of the activity for which this declaration is provided - to undertake to promptly renew this declaration following changes in the data communicated above.

Signature, Date

The undersigned, aware of the purposes of the data processing connected to the management of the Covid-19 emergency, declare that he has read the privacy policy that Aliseo has published on its website <https://www.aliseo.liguria.it/wp-content/uploads/2020/05/Privacy-Residenze-Universitarie-Covid19.pdf>

Signature, Date

**DECLARATION FORM OF RETURN FROM COUNTRIES
FOR WHICH SELF-ISOLATION IS FORESEEN**

(to be sent to Aliseo together with a copy of your passport if you are a non-EU student)

The Undersigned

Name _____ Surname _____
Place of birth _____ Date of birth _____
Resident: Country _____ Address _____
post code _____ Town _____
Fiscal code _____
UNIGE enrollment number _____
Telephone _____ e-mail _____
Identity documents (please indicate type of document) _____
Number _____

**DECLARES UNDER ITS OWN RESPONSIBILITY, AWARE OF THE PENAL CONSEQUENCES ENVISAGED IN
CASES OF FALSE DECLARATIONS (D.P.R. 28 DECEMBER 2000, NO. 445),**

- TO BE ENTERED IN ITALY ON _____ FROM (please indicate the State) _____
 OF HAVING STARTED SELF-ISOLATION AT: town _____ address _____

OR

- TO HAVE CARRIED OUT A SWAB IN ITALY ON _____
AT _____ the outcome of which is negative.
 I DECLARE THAT I WILL PROMPTLY NOTIFY ALISEO OF ANY SYMPTOMS THAT MAY OCCUR

the undersigned, aware of the purposes of the processing of data related to the management of the Covid 19 emergency, declares to have read the privacy policy that Aliseo has published on its website <https://www.aliseo.liguria.it/wp-content/uploads/2020/05/Privacy-Residenze-Universitarie-Covid19.pdf>

Signature

Date