



Aliseo

Agenzia ligure per gli studenti e l'orientamento
CATERING, SPORT AND CULTURE SERVICES

ACADEMIC YEAR 2019 - 2020 APPLICATION for a reduced-rate catering service for students accommodated for a fee

It is mandatory to fill in all the parts

I, the undersigned, _____ M F

Last name and first name

University identification number _____ Fiscal code _____

Nationality _____

Born in _____ Country _____ on _____

Phone _____ Mobile phone _____

email _____

Accommodated at the ALiSEO residence of:

**Requires to be admitted to use the ALiSEO Catering Service
at the monthly rate of € 100.00 (which includes 1 daily meal
and the possibility of using the second daily meal for € 2.00)**

for the period from _____ to _____

The rate of € 100,00 must be paid at the same time of the monthly payment of the bed.

Please note that the above rate can be reduced by 50%, only if you use the service for a part of the month, at the beginning or at the end of the period of stay.



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To this end, it declares that:

tick the box that is of interest

- that he/she has not suffered the sanction of suspension of the benefit of the Catering Service for the duration of the entire academic year;
- that he/she has not suffered the sanction of permanent withdrawal from the benefits of ALISEO (EX ALFA);
- not to be a borrower of a scholarship or other economic debt to ALISEO (EX ALFA) or other public authorities;
- to be enrolled (or to wish to enroll) at the University of Genoa or at the Institutions for Higher Education in Art and Music (AFAM) based in the Liguria Region;
- not to be enrolled and not to intend to enroll at the University of Genoa for the academic year 2019/2020 as a graduating student;
- to be enrolled (or to wish to enroll) in a master's degree from the University of Genoa;
- to be enrolled at the University of _____
Country _____
- and to participate in the International Mobility Programme:
 - ERASMUS LEONARDO CINDA Other (specify what) _____
- to be enrolled in a PhD at the University of Genoa in
- Year of course _____ University identification number _____
- that he/she has read the Provisions for the Catering Service a.y. 2019 - 2020 available on the institutional website of ALISEO www.aliseo.liguria.it.

Date _____ Student's signature _____

INFORMATION ON THE PROCESSING OF PERSONAL DATA

Pursuant to art. 13 of Regulation (EU) 2016/679 of 27/04/2016 and Decree Law 101/2018

Pursuant to article 13 of EU Regulation 2016/679 of 27/04/2016, hereinafter called GDPR (General Data Protection Regulation), **ALiSEO – the Agency of Liguria region for students and guidance**, with registered office in Genoa, Via San Vincenzo,4, e-mail dpo.privacy@aliseo.liguria.it PEC: direzione@pec.aliseo.liguria.it; phone: +39 01024911, as **controller of the processing of personal data**, provides the following information regarding the personal data processed to carry out its tasks of public interest or in any case related to the exercise of its public powers.

Data Protection Officer (DPO):

Pursuant to article 37 of EU Regulation 2016/679, ALiSEO has appointed as **Data Protection Officer (DPO) Dr. Cathy La Torre**, who can be contacted to the following e-mail address: dpo@wildside.legal or by mail to the following address: DPO - ALiSEO, Via San Vincenzo n. 4, 16147 Genova.

Purposes of the processing

The personal data you provide will be exclusively processed for the performance of institutional functions attributed by the current legislation to this Agency, in particular with reference to the **to the demand for the catering service at a reduced rate for students accommodated for a fee.**

The legal basis of the processing of personal data is represented by the need to execute a legal obligation and/or to perform a task of public interest related to the exercise of public powers of the Data Controller as per regional law 5 December 2018 no. 25.

Type of the processed data

For the catering service at a reduced rate for students accommodated for a fee, ALiSEO requires and processes the following types of personal data: personal data (name, surname, address, date of birth, contacts, details of family members, enrollment and university career, etc).

Methods of data processing

The processing of personal data is carried out in compliance with the technical and organizational security measures provided for by the EU Regulation through adequate procedures to guarantee their confidentiality. The data will not be processed by automated decision-making processes. All data is processed in accordance with the principles of correctness, lawfulness and transparency both in paper and electronic form and protected by technical and organizational measures to ensure appropriate levels of security pursuant to articles 25 and 32 of the GDPR.

Period of data storage

The processing of your personal data will take place for the time strictly necessary to achieve the purposes for which the personal information are collected with regard to the obligation of conservation required by the regulations on the conservation of administrative documentation; unless otherwise determined by the Region or MIUR, the data will be stored for ten years.



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Optional or mandatory nature of providing data and consequences of any possible refusals to provide personal data

The provision of your data is mandatory. Therefore, should you refuse, even partially, to provide such data, it may be impossible for ALISEO to establish and manage the relationship itself and to provide the required service.

Subjects and categories of recipients for the communication and disclosure of personal data

The data will be processed exclusively by the staff and collaborators of the Agency or by external parties expressly appointed as data processors. Apart from these hypotheses, the data will not be disclosed, nor they will be disclosed to third parties, except in cases for which it is necessary to communicate them to other subjects in cases specifically provided for by national or European Union law (eg: public entities that are authorized by law or regulation, or in any case they need it for institutional purposes, other parties, even private individuals, who are entitled to know them based on the basis of specific laws or regulations for control, statistics or research purposes, as well as to third parties that carry out activities on behalf of ALISEO in compliance with the principle of data minimization. Your personal data will be disclosed only when required by a law or regulation. The dissemination of any sensitive data suitable to reveal your state of health and judicial data provided by you is not permitted.

Possible transfer of data to a third country

Please note that it is not foreseen any transfer of your personal data to a third country.

Rights of data subjects

Interested parties have the right to obtain from ALISEO, in the cases provided for, access to their personal data, order the rectification or cancellation of the same or the limitation of the treatment that concern them or to oppose the processing (articles 15 and subsequent of the Regulation). The specific application can be submitted by contacting ALISEO or the Data Protection Officer at ALISEO (Head of Personal Data Protection, Via San Vincenzo 4, Genoa, e-mail: dpo@wildside.legal).

The above, without prejudice to the right of the data subject to submit a complaint to the Guarantor Authority for the protection of personal data (www.garanteprivacy.it).

"The undersigned, name _____ surname _____ pursuant to and for the purposes of art. 13 of the EU Regulation 2016/679 declares to have duly read the **Information on the processing of personal data**, even of a particular nature, by ALISEO".

Date _____

Student signature for having examined the document _____

AGENZIA LIGURE PER GLI STUDENTI E L'ORIENTAMENTO

Sede amministrativa: Via San Vincenzo 4 · I612I Genova · tel. 010 24911 · email: direzione@pec.aliseo.liguria.it

Codice Fiscale e Partita Iva: 02575860990